



Senate	House	Joint	Bill Status	WV Code	Audits/ Reports	Educational	Contact	
--------	-------	-------	-------------	---------	-----------------	-------------	---------	--

Citizen's Guide to the Legislature

State Capitol Information

Building Hours

The Capitol is open from 7 a.m. to 7 p.m. Monday through Friday, and from 11 a.m. to 7 p.m. on Saturday and Sunday. A key is required to enter or exit the building after 7 p.m.

Telephone

Capitol telephone directories are available through the Department of Administration (558-4331).

Capitol Tours

Capitol tours and tours of the Governor's Mansion are available for your guests, school groups, etc., by calling the Cultural Center (558-4839)

Handicapped Access

Handicapped entrances are located in both the East and West Wing loading docks. If individuals are entering the Main Building (also called Building 1) from the fountain side of the Capitol Complex (the courtyard), a ramp and automatic doors are situated on the ground floor adjacent to Room 146-M. A fourth handicapped entrance is located at the entrance to the West Wing facing the Cultural Center. In each of the wings there are ramps located to the sides of the stairs leading to the Main Building. Security guards located on both the east and west side of the Capitol will be happy to provide additional directions.

To obtain bills in Braille format, please contact the Journal Room at 1-304-340-3244.

Dispensary

The Dispensary (558-3663) is located on the main level near the Rotunda. Health care professionals are available during the legislative session; a nurse is available throughout the year.

Food

The temporary Capitol cafeteria is located in the basement of the Cultural Center and will be open daily from 7:00 a.m. to 2:00 p.m.

A snack bar is located in the basement of the East Wing.

Shuttle Service

All day shuttle service is provided between the Capitol Complex and the Laidley Field parking area. The shuttle departs from Laidley Field starting at 7 a.m. and ending at 6 p.m. Each stop is served approximately every 10-15 minutes.

The shuttle does not operate from 11 a.m. to 11:30 a.m. The stops include: the Division of Highways Building 5, Building 6 California Avenue, East Wing entrance to the Main Capitol Building, at the Governor's driveway (Greenbrier Street), and Laidley Field. The shuttle bus is handicapped accessible.

Access to Galleries

All citizens are welcome to observe legislative floor sessions from any of the three galleries located in each chamber.

Directions to the Capitol

From points North: Take I-77 South to the Greenbrier Street/ State Capitol Exit (Exit 99), turn right off the exit ramp onto Greenbrier Street, then turn left at Washington Street into the State Capitol parking lot.

From points East: Take I-68 West to I-79 South, then to I-77 South. Take the Greenbrier Street/ State Capitol Exit (Exit 99), turn right off the exit ramp onto Greenbrier Street, then turn left at Washington Street into the State Capitol parking lot.

From points South: Take I-77 North to the Greenbrier Street/ State Capitol Exit (Exit 99), turn right off the exit ramp onto Greenbrier Street, then turn left at Washington Street into the State Capitol parking lot.

From points West: Take I-64 East to the Greenbrier Street/ State Capitol Exit (Exit 99), turn right off the exit ramp onto Greenbrier Street, then turn left at Washington Street into the State Capitol parking lot.

How to Contact your Legislator

Web site:

Membership contact information is available on the Legislature's Web site. Citizens can search to find their [House](#) and [Senate](#) lawmakers by name or district, by utilizing interactive [district maps](#), or by typing in their [zipcode](#).

State Capitol Information

- › Building Hours
- › Telephone
- › Capitol Tours
- › Handicapped Access
- › Dispensary
- › Food
- › Shuttle Service
- › Access to Galleries
- › Directions to Capitol
- › Contact Lawmakers

Legislative Process

- › Composition of the Legislature
- › Terms of Office & Eligibility
- › Sessions of the Legislature
- › Presiding Officers
- › Floor Leaders
- › Caucuses
- › Bill Development
- › Introduction of a Bill
- › Bill Sponsorship
- › Introduction of Bills by Request
- › Bill Carryover
- › Amendments to Bills
- › Substitute Bills (Com. Sub.)
- › Originating Bills in Committee
- › The Acts of the Legislature

Committee Process

- › Types of Committees
- › Standing Committees
- › Select Committees
- › Committee of the Whole
- › Conference Committees
- › Subcommittees
- › Interim Committees
- › Oversight/ Investigative
- › Committee Sessions
- › Authority of Committee
- › Committee Meetings & Hearings
- › Order of Consideration of Bills
- › Committee Procedure
- › Roll Call
- › Consideration of Bills
- › Amendments
- › Committee Report
- › Minority Report
- › Supplemental Report
- › Hearings
- › Citizen Members
- › Public Access

Floor Action

- › Daily Order of Business
- › Reading of Bills
- › Action by the Governor
- › Successful Bills
- › Resolutions
- › Methods of Voting
- › Required Votes
- › Floor Publications
- › Privileges of the Floor

Legislative Terms

Phone:

Toll Free - 1-877-565-3447

Write:

The Honorable (member's name)
West Virginia Senate/House of Delegates
Room _____, Building 1
State Capitol Complex
Charleston, WV 25305

[back to top](#)

[Bill Status](#) | [Bill Tracking](#) | [WV Code](#) | [Bulletin Board](#) | [District Maps](#) | [News Releases](#) | [Court of Claims](#) | [Crime Victims](#) | [Links](#) | [FAQ](#) | [Site Map](#) | [Home](#) |  [RSS](#)

This Web site is maintained by the [West Virginia Legislature's Office of Reference & Information](#). [Terms of Use](#). For questions regarding this Web site, contact our [Webmasters](#). **